

Adrian Public Schools
Graduate Study/Continuing Education Program
Administrative Subsidy Application

PROCESS:

1. Administrators may make application for tuition subsidy for courses beginning after July 1 of the school year.
2. Courses for which tuition subsidy application is made during the school year must conclude by June 30 of the school year.
3. Proof of course completion (transcript) and receipt for payment of tuition should be submitted along with application no later than June 30 of the school year to the Curriculum Office.

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| Name: | |
| Address: | |
| School: | Position: |
| Course Title: | |
| College or Institution: | |
| Credit: | <input type="checkbox"/> Semester Hours or <input type="checkbox"/> Term Hours |
| Term: | <input type="checkbox"/> Fall <input type="checkbox"/> Winter <input type="checkbox"/> Spring/Summer |
| Dates: | to |
| Cost: | Tuition : \$_____ |

| | |
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| <div style="display: flex;"><div style="flex: 1;"><p>Course taken to meet: (Check one)</p></div><div style="flex: 1;"><p><input type="checkbox"/> Graduate Degree Sequence <input type="checkbox"/> Personal In-Service Need <input type="checkbox"/> Professional Certificate <input type="checkbox"/> Administrative Certification</p></div></div> | <div style="display: flex;"><div style="flex: 1;"><p>If Graduate Degree Sequence, specify major and level:</p></div><div style="flex: 1;"><p>Major: Level: (check one) <input type="checkbox"/> M.A./M.S. <input type="checkbox"/> Specialist <input type="checkbox"/> Doctorate</p></div></div> |
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Administrator's Signature

Date

Superintendent or Designee Signature

Date

For Office Use Only
Date Received: