

# School Emergency Drills Documentation Form

- | <u>Type of Drill</u>                                                  | <u>Type of Drill</u>                         |
|-----------------------------------------------------------------------|----------------------------------------------|
| <input type="checkbox"/> Fire Drill (5 required)                      | <input checked="" type="checkbox"/> Standard |
| <input checked="" type="checkbox"/> Tornado Safety Drill (2 required) | <input type="checkbox"/> Class Change        |
| <input type="checkbox"/> Shelter in Place Drill                       | <input type="checkbox"/> Recess              |
| <input type="checkbox"/> Lockdown (3 required)                        | <input type="checkbox"/> Other Events        |

Name of Reporting School: Springbrook Middle School

Name of person conducting drill: Jason Skeels

Title of person conducting drill: Assistant Principal

Date of Drill: 3/10/25 Time drill was held: 7:42  AM  PM

Exact time required to evacuate/shelter/secure: 4 minutes

Total Participants: All

This report is for emergency drill # 9 for school year 2024-2025.

Remarks:

Drill was coordinated with:

- Emergency Management Coordinator  
Name & Title: Craig Tannis, Lenawee Co. Emergency Mgt. Coor.

**AND**

- Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title: RSO Perry

**OR**

- Fire (fire chief or designee)  
Name & Title: \_\_\_\_\_

Principal's signature Jason Skeels 3/10/25