

# School Emergency Drills

## Documentation Form

### Type of Drill

- ☐ Fire Drill (5 required)
- XX ☐ Tornado Safety Drill (2 required)
- ☐ Shelter in Place Drill
- ☐ Lockdown (3 required)

### Type of Drill

- ☐ Standard
- ☐ Class Change
- ☐ Recess
- ☐ Other Events

Name of Reporting School: Springbrook Middle School

Name of person conducting drill: Adam Benschoter

Title of person conducting drill: Assistant Principal

Date of Drill: 3/2/2021 Time drill was held: 8:38 XX AM ☐ PM

Exact time required to evacuate/shelter/secure: Tornado Drill for 10 Minutes

Total Participants: All

This report is for emergency drill # 9 for school year 20-21.

Remarks:

Fire Drills 5—(9/18, 9/21, 9/25, 9/28, 10/5)

Lock Down Drill #3—Hard Lock Down (9/22; 10/6, 1/11)

Tornado Drill—(3/2)

Drill was coordinated with:

- ☒ Emergency Management Coordinator  
Name & Title: Craig Tanis, Lenawee Co. Emergency Mgt. Coor.

**AND**

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title: \_\_\_\_\_

**OR**

- ☐ Fire (fire chief or designee)  
Name & Title: \_\_\_\_\_

Principal's signature \_\_\_\_\_