

School Emergency Drills
Documentation Form

- Type of Drill
- Fire Drill (5 required)
 - Tornado Safety Drill (2 required)
 - Shelter in Place Drill
 - Lockdown (3 required)

- Type of Drill
- Standard
 - Class Change
 - Recess
 - Other Events

Name of Reporting School: Community Ed. Center

Name of person conducting drill: Doug Ruesink

Title of person conducting drill: Dean of Students

Date of Drill: 9-12-19 Time drill was held: 11:40 AM PM

Exact time required to evacuate/shelter/secure: 45 seconds

Total Participants: 20

This report is for emergency drill # 2 for school year 2019/20

Remarks:

Drill was coordinated with:

- Emergency Management Coordinator
Name & Title: Craig Tannis, Lenawee Co. Emergency Mgt. Coor.

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: _____

OR

- Fire (fire chief or designee)
Name & Title: _____

Principal's signature Doug Ruesink

School Emergency Drills
Documentation Form

- Type of Drill**
- Fire Drill (5 required)
 - Tornado Safety Drill (2 required)
 - Shelter in Place Drill
 - Lockdown (3 required)

- Type of Drill**
- Standard
 - Class Change
 - Recess
 - Other Events

Name of Reporting School: Community Ed Center

Name of person conducting drill: Doug Ruesink

Title of person conducting drill: Dean of students

Date of Drill: 9-25-19 Time drill was held: 12:20 AM ~~PM~~

Exact time required to evacuate/shelter/secure: 30 seconds

Total Participants: 19

This report is for emergency drill # 4 for school year 2019-20

Remarks:

Drill was coordinated with:

- Emergency Management Coordinator
Name & Title: Craig Tannis, Lenawee Co. Emergency Mgt. Coord.

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: _____

OR

- Fire (fire chief or designee)
Name & Title: _____

Principal's signature Douglas Ruesink